

New Organization Letter of Inquiry

Information Requirements

- **Project Name**
- **Project Description – Summary**
Please give a summary of your project. Please limit to three (3) sentences and be as succinct as possible. (500 characters)
- **Amount Requested**
- **Program Area of Request**
Leadership Development/Scholarships or
Evangelistic Outreach/Care Ministry
- **Geographical Area(s) of This Project**
Geographical area(s) of ministry specific to this request.
(You may list other areas served by your organization in subsequent sections.)
- **Organization Overview**
A description of your organization including a statement of the organization's purpose and objectives, organizational history, geographical area and population served. (1000 characters)
- **Mission Statement**
Why organization exists, the services/products it provides, and to whom it provides these things. (300 characters)
- **Vision Statement**
What is the desired future state of the organization? (300 characters)
- **501 (c) 3**
Is your organization a 501 (c) 3 or are you applying through a fiscal sponsor in good standing with the IRS?
- **Project Description – Extended Summary**
Describe the purpose of the project. What do you want to do? (2000 characters)
- **Trustee/Staff Connection**
State trustee/staff name and describe your interaction with this person thus far. (500 characters)