

Returning Organization, New Project

Information Required

- **Project Name*** * = Required

- **Project Description – Summary***
Limit to 3 sentences (500 characters)

- **Amount Requested***

- **Program Area***
Scholarships/Leadership Development or
Evangelistic Outreach/Care Ministry

- **Geographic Area(s) of Ministry***
Geographic area(s) of ministry specific to this request.
(You may list other areas served by your organization in subsequent sections.)

NOTE: Please keep in mind that evaluators will not be able to see the questions posed under each section title. Therefore, please incorporate the original questions into your responses. Answers such as "Yes" and "No we do not" do not incorporate the original questions and will not be informative.

Project Summary & Evaluation

- **Project Description**
Please use the following space to answer the list of questions below. Since the questions overlap, you may incorporate the information in whatever format you wish. You may copy and paste content from your own documents created offline. You may copy and paste bulleted or numbered lists into responses, but text formatting (indents, bold, italics) will not be preserved.
Project - Describe the project: brief history of origin, progression and purpose. What do you want to do and how?
Please include the following as well
Use of Funds - How would grant money be used?
Context - How does this project address a felt need in its context? Cultural obstacles, advantages or opportunities?
Strategy & Evaluation - What is the strategy for accomplishing this project? How will you evaluate and measure success? You might feel satisfied if ___ happened, or disappointed if ___ did/did not happen, etc. (10,000 characters)

- **Additional Comments**
Is there anything else your feel would be helpful for us to know? (3000 characters)

Collaboration

- **Partner Organizations***

Do you have any partner organizations with whom you are partnering to accomplish the goals above? If so, please list them. (300 characters)

- **Connecting with other Orgs***

Would you be open to Rivendell connecting you with other organizations in your area of ministry or geographical area?

Budget

- **Organization Budget***

We hope to understand the bigger picture of your organization and how your request fits into this picture. Please state the overall operational budget of your organization. If your organization is small, this may be the same as the project budget below. If your organization is larger, this will be the overall budget of your whole organization. This may be a national/regional budget if your organization is multinational/worldwide. Please feel free to clarify with Rivendell admin if you are not sure of what information is desired for your particular ministry.

- **Project Budget***

Please include a copy of your operational budget (income and expenses of major categories) for this project. Include actual figures from the current year as well as projected figures for the upcoming year. You may upload a digital file here and make any desired comments. 2MB (500 characters)

- **Other Funding Sources***

Please list other funding sources by category (i.e. foundations, churches, individuals, etc) and the approximate percentage of budget met by each.

Images & Documents

You may choose to use all or none of the three upload spaces provided.

- **Photo/Image/Other Document Upload(s)**

Please include any pictures or images (with short description) that might give a visual representation of your ministry/project. Please compress your images for a total of 5MB. If possible assemble your images onto one document for upload. You may make any desired comments. (200 characters each)

Information on our Website

- **Organization/Project Information***

May we list your organization name and project name/short description on our website?
Yes

Organization name & Project description only. No Location.

Organization name & General location only.

Organization name only. Please do not mention project/location.

Project name/description only. Please do not mention organization.

No info please due to security concerns.

- **Images on our Website***

May we use your images on our website to give an idea of the type of projects we support?

Yes

Due to security concerns, please do not use our images on your website

We are not able to provide images at this time

- **Additional Comments**

Please give any additional directions for what information may or may not be used on our website. We understand the variety of concerns you may have about information being made public.

Tax-Exempt Status

- **IRS Status***

Is your organization or fiscal sponsor in good standing with the IRS as a 501 (c) 3 tax-exempt organization?

Yes

No

Additional Comments

Any Additional information about any part or your organization or project may be provided below. (1000 characters)